

**REQUIRED AGENDA**

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**REQUIRED AGENDA FOR LAY CARMELITE COMMUNITY MEETINGS – PCM**

(Revised February 2024)

The agenda, as explained below, requires a minimum meeting time of 2 ½ hours.

**PART ONE – COMMUNAL PRAYER** (*about 30 minutes*)

*Note: Opening Prayer - p. 139 in CARMEL'S CALL*

- A. **Liturgy of the Hours:** 12 - 15 minutes. The preferred book to use is the one-volume version called *CHRISTIAN PRAYER*; the 4-volume version called *LITURGY OF THE HOURS* is also appropriate.
- B. **Lectio Divina:** usually takes 15-20 minutes, and is best done in small groups of 5 or 6 people. The recommended Scripture passage to use is the Gospel of the Sunday closest to your meeting day.

**PART TWO – HOMEWORK FROM THE CARMELITE ORDER** (*minimum of 15 minutes*)

- A. **Read aloud and discuss anything that has been sent** from the Lay Carmelite Office(LCO) or from your Regional Coordinator (RC) since the last community meeting.
- B. **Read from CARMEL'S CALL for 15 minutes every month** ---Read aloud & discuss as needed each paragraph of the Rule of St. Albert, the Rule for the Third Order of Carmel (also referred to as "Constitutions" or "Living the Carmelite Way"), the Provincial Statutes, and all chapters of CARMEL'S CALL that contain any type of directives. **(See back of this page for the parts of CARMEL'S CALL that are to be read & understood.) This is an ongoing assignment that is to be part of every general community meeting.** When the community has read through (sequentially) all of the designated pages, then it starts again at the beginning. NOTE: If there is something that month from the LCO or the RC, it takes priority and must be read and discussed first, before reading from CARMEL'S CALL. For example, if it takes 5 minutes to read/discuss the material from the LCO or the RC, then for that month you'd only read from CARMEL'S CALL for 10 minutes. (A + B = 15 minutes).

**PART THREE – LOCAL COMMUNITY (CARMELITE) BUSINESS** (*about 10 minutes*)

**PART FOUR – ONGOING FORMATION** (*1½ hours of the meeting; 30 min. home prep.*)

**Study in depth, as an adult group, some particular aspect of Carmelite Spirituality. This is usually done by studying and discussing a Carmelite book as an adult study group.**

Every member should have a copy of the book, and an assignment is made which each member is to read before the next meeting, underlining the ideas/sentences that were significant for him/her. (This assignment should take 30-45 minutes of time to read in order to prepare for the next meeting.)

Then, at the meeting, the community gets into smaller groups of about 5 or 6 to discuss the pages that have been read. **This is to take a minimum of 1 ½ hours of the meeting.** (Together with the 30 minutes spent reading the assignment ahead of time, these 1½ hours add up to the complete 2 hours required for ongoing formation.) -- Ongoing Formation does NOT mean having someone make a "presentation," but rather that all of the members take responsibility to participate actively in the discussion by being prepared, having read ahead of time whatever is the assignment for that meeting. *Note: Closing Prayer – p. 141 in CARMEL'S CALL*

**HOMEWORK FOR THE ORDER (contained in CARMEL'S CALL AND THE COMMUNITY MANUAL)**  
(Revised February 2024)

Below are the various parts of the CARMEL'S CALL (2023 edition) and The Community Manual (2015 edition) that contain important explanations/information. At each monthly general meeting, your LCC should spend 15-20 minutes reading/becoming familiar with these sections of CARMEL'S CALL AND THE COMMUNITY MANUAL.

NOTE: If your community has read through the sections listed here at least 4 times in the course of the last several years, then we NOW RECOMMEND that you continue reading/becoming familiar with the five (5) sections marked >>>

**CARMEL'S CALL (TWELFTH EDITION)**

<b>PAGES</b>	<b>TOPIC</b>
<b>1-4</b>	<b>Introductory Pages</b>
	<b><u>Spiritual Documents and Legislation</u></b>
<b>&gt;&gt;&gt;7-12</b>	<b>Rule of St. Albert</b>
<b>&gt;&gt;&gt;15-39</b>	<b>(Rule for Third Order of Carmel</b>
<b>&gt;&gt;&gt;41-78</b>	<b>Provincial Statutes</b>
<b>83</b>	<b>Prayers and Hymns for Special Occasions</b>
<b>102-103</b>	<b>Plenary Indulgences</b>
<b>&gt;&gt;&gt;105-109</b>	<b>Liturgy of the Hours</b>
<b>&gt;&gt;&gt;111-115</b>	<b>Lectio Divina</b>
	<b><u>Ceremonies and Rituals</u></b>
<b>119</b>	<b>Explanation for Reception Ceremony</b>
<b>123</b>	<b>Explanation for Profession Ceremony</b>
<b>127</b>	<b>Renewal of Profession</b>
<b>131</b>	<b>Installation of Officers</b>
<b>137</b>	<b>Carmelite Calendar</b>

**COMMUNITY MANUAL**

<b>PAGES</b>	<b>TOPIC</b>
<b>7-8</b>	<b>Establishment of Communities</b>
<b>9-11</b>	<b>Government in the Lay Carmelite Community</b>
<b>12-17</b>	<b>Admissions, Formation, Reception, Professions</b>
<b>18</b>	<b>Brown Scapular</b>
<b>19-20</b>	<b>Categories of Membership</b>
<b>21-25</b>	<b>Developing Healthy Communities</b>
<b>26-27</b>	<b>Spiritual Growth</b>
<b>28</b>	<b>Transfers</b>