



AYLESFORD
Lay Carmelite and Scapular Center

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Date: **Friday, January 19, 2018**

To: **All Regional Coordinators, Regional Formation Coordinators, and Directors of Lay Carmelite Communities**

Subject: ***Announcement of International Congress of Lay Carmelites in September 2018***

The information about the International Congress for Lay Carmelites to be held at Sassone Italy, September 15 – September 21, 2018 is included in this letter along with the attached Registration (Inscription) form. Please distribute this information to all members as soon as possible as there is a registration deadline for this event.

The Theme for the International Congress is: ***Our Lady of Carmel: Mother of Family.***

The capacity of the venue in Sassone is limited, and since about 280 Lay Carmelites are expected, ***it will NOT be possible to book single rooms.***

The Registration Fee is \$545.00 USD per person for a shared room with two beds. We have set this fee slightly higher than today's Euro/USD conversion rate taking into account the rate fluctuates from day to day. This amount covers participation, accommodation with meals, transportation to St. Peter's Square for a public audience with Pope Francis, plus transportation from and to the airport on specific days and times.

Those wishing to take part in the Congress must send their completed registration form and non-refundable deposit of \$145.00 USD to the Lay Carmelite Office ***no later than Friday, May 11, 2018.***

Final payment for the Congress of \$400.00 USD must be received by the Lay Carmelite Office ***no later than Friday, August 3, 2018.***

Deposit and Final Payment must be by check or money order. We cannot process credit cards for Congress registration.

The LCO will send registrations, deposits, and final payments to the International Congress organizers. ***Do not send anything directly to Rome.***

Arrival for the Congress will be on Saturday, September 15, 2018. The Congress will begin on the morning of Sunday, September 16, 2018. Departures will be on Friday, September 21, 2018.

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Transportation to and from the airport will only be arranged on those two days. You will be notified of specific hours at a later date.

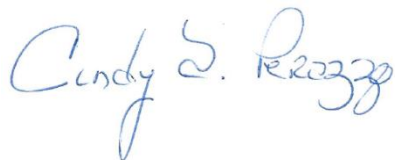
In conclusion please follow the procedure below for registration:

1. Complete Registration (Inscription) Form including signature of applicant
2. Return the registration form with your non-refundable deposit – that is \$145.00 - no later than May 11, 2018 to:
Lay Carmelite Office
Attn: Sandy Kappel
8501 Bailey Road
Darien IL 60561
3. The Deadline for the remainder of the cost of the Congress – that is \$400.00 – is Friday, August 3, 2018.
4. Note: Please leave the space on the registration form that asks for the signature of the PCM Provincial Delegate **BLANK**. Your sheet will be signed once it arrives.
5. If you are arriving before September 15 and/or staying longer than September 21, the charge for the extra days at Sassone will be 60 Euros per person per night. ***This fee is to be paid directly to the management of the Sassone house after you arrive. That is why this amount (for extra nights at Sassone) is given in Euros.***
6. Please be sure that your Passport is up to date.

Directors are asked to make copies of this letter along with the Registration (Inscription) Form for those Lay Carmelites of your community who are interested in attending the 2018 Congress

Should you have questions regarding the above information, please contact me at the Lay Carmelite Office (630) 969-5050

Sincerely in Carmel,

A handwritten signature in blue ink that reads "Cindy A. Perazzo". The signature is written in a cursive, flowing style.

Cindy A. Perazzo, T.O.Carm.
Coordinator of Lay Carmelites
Province of the Most Pure Heart of Mary

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